Acceptable Use of Computers in Livewire Libraries

The Internet & Your Responsibility

Whilst the Internet contains a wealth of valuable and interesting information, some of this information may be inaccurate, out of date, controversial, offensive and/or illegal.

- LiveWire libraries accept no responsibility for the quality, accuracy or availability of information accessed through the Internet. As a user, therefore, it is your personal responsibility to ensure the accuracy of information you discover.
- LiveWire libraries assume no liability for any loss, damage or injury, direct or indirect, suffered as a result of using these computer resources.

Access

- Accesses to computers in LiveWire libraries is available to all.
- All users are required to accept an onscreen declaration stating that they agree to abide by the terms and conditions of use.
- Children and Young People under the age of 16 will be allowed access to the computers provided that a parent or legal guardian has signed a consent form.

Your session

- The use of computers in LiveWire libraries is free of charge. However, there are charges for printing.
- Sessions can be booked in hourly slots. If the demand for computers is not high at the time, a session may be extended.
- One person at a time may use a computer. However, at the discretion of library staff, more people may be allowed.
- All computer use is monitored using manual and electronic resources.
- Library staff are permitted to view computer screens at any time during a session.
- Library staff cannot undertake any Internet searches or other work on your behalf. Internet access and other computer facilities, such as Word Processing, are provided on a self-service basis.

Security

A filtering software program is in operation, which attempts to restrict access to sites that are deemed inappropriate by LiveWire libraries. Filtering mechanisms can be crude and may also eliminate material that is perfectly acceptable.

LiveWire libraries are willing to consider releasing any such site after careful checking.

LiveWire

Anti-virus software is installed on all computers; however LiveWire libraries are not liable for the introduction of viruses to personal equipment following use of library facilities.

Users may not load their own software or connect their own computer equipment to library computer equipment.

Financial Transactions
On line financial transactions are an increasingly common use of the Internet and LiveWire libraries would advise that these be carried out over secure connections. LiveWire libraries cannot be held responsible for any loss resulting from sending confidential information via the Internet.

Prohibited uses
It is prohibited to access, create or transmit material that is illegal, offensive, obscene, racist, likely to cause offense or distress.

Users must abide by Copyright law. Users should not transmit chain letters, spread viruses, or take part in illegal activities, for example, including but not limited to, harassment and fraud.

You must not view live television programmes on any library computer.

Users must not interfere with equipment, amend or delete existing software.

Penalties for misuse
Library staff can direct computer users to remove inappropriate images or text from the screen if, in the staff member's judgement, the image or text is inappropriate. Library staff have the right to end your session.

LiveWire libraries reserves the right to refuse further computer access to any individuals accessing or distributing materials which it considers to be illegal or unacceptable or have the potential to offend or disturb others.
LiveWire libraries also reserve the right to take any further action it deems appropriate.

In the case of a junior computer user who violates this Acceptable Use Policy, the parent or guardian who signed the consent form will be notified.

This policy will be reviewed regularly to ensure that it remains timely and relevant.